



Principal: Kerry Harkin

Deputy Principal: Sean Costelloe

APPLICATION FORM (Admissions for 1st Year School Year 2021-22)

Applicant's Details

Surname: _____ First Name: _____

Date of Birth: _____ PPS No. _____ Female Male

Address: _____

Family Details

Legal Guardian 1

Full Name: _____

Maiden Name: _____
(if applicable)

Address: _____

Mobile Tel No: _____

Email Address: _____

Relationship to Applicant _____

Legal Guardian 2

Full Name: _____

Maiden Name: _____
(if applicable)

Address: _____
(if different)

Mobile Tel No: _____

Email Address: _____

Relationship to Applicant _____

Legal Guardian 1 (above) will receive correspondence & SMS unless otherwise requested in writing.

Admissions Criteria Information

Sibling(s) currently in Presentation Secondary School, Milltown (*Name & Class*)

Sibling(s) who attended Presentation Secondary School, Milltown in the past (*Name & Year of Leaving*)

Parent/Guardian(s) who attended Presentation Secondary School, Milltown in the past (*Name & Year of Leaving*)

Primary School Attended by Applicant

Tick this box **ONLY** if applicant is a **short term/visiting student** in this primary school and is normally resident outside of Ireland. See p.5 of Admission Policy

Applicants should read the school’s Admission Policy, which can be found in the Enrolment Application Pack or on www.presmilltown.ie, prior to completing the application form.

The information requested on the application form is required in order to process your application for admission to the school.

The information provided by you will be treated confidentially and processed in line with the school’s Admission Policy.

Any personal data provided on this form will be used to (i) identify applicants (ii) process an application in line with the school’s admissions policy (iii) communicate with parents/guardians in respect of an application (iv) notify parents/guardians of the outcome of an application.

The information will be retained for an appropriate period thereafter to address any potential queries arising from the application process or added to the student’s school file in the case of successful applicants. In accordance with section 66(6) of the Education Act 1998, as amended, personal data relating to applications for admission may be shared with the board of management of another school or the patron in order to facilitate the efficient admission of students.

This information may include the date on which an application was received by the school, the date on which an offer was made and the date on which an offer was accepted. Personal information concerning applicants may also be shared, including their name, address, date of birth and PPS number. Further information on the handling of your personal data, including how to exercise your rights under GDPR, is set out in the school’s Data Protection Policy, which can be found in this Enrolment Application Pack or on www.presmilltown.ie

Data Protection Policy: A copy of the full Data Protection Policy is enclosed in this Enrolment Pack, and you are asked to read it carefully. You will be asked to sign below that you consent to your data/your son or daughter’s data being collected, processed and used in accordance with this Data Protection Policy as outlined above and, if offered a place, during the course of their time as a student in the school.

*The closing date for application forms is **4pm on Thursday 5th November 2020**
Applications received after this date will be subject to the late application procedures
detailed in our Admission Policy. Incomplete forms cannot be accepted.*

*Parents/Guardians are advised that completion and submission of an application form within the appointed time
does not guarantee a place in the school.*

In signing below and submitting an application form parents/guardians are agreeing to uphold and abide by the ethos, policies and procedures of Presentation Secondary School, Milltown.

Please Tick

I/We, the undersigned being the legal guardian(s) of the above named applicant, hereby apply for his/her admission to 1st Year of Presentation Secondary School, Milltown, commencing in school year 2021-22.

I/We agree to respect & support the characteristic spirit, mission and the Catholic ethos of the school.

I/We have read, understand and agree to the school’s Mission Statement, Admission Policy and Code of Behaviour (as contained in the Enrolment Application Pack)

I/We have read, understand & agree to the school’s Data Protection Policy (as contained in the Enrolment Application Pack) & consent to my son/daughter’s data being collected, processed and used in accordance with this Data Protection Policy during the course of their time as a student in the school.

I/We confirm that the information provided in this form is accurate and agree to inform the school in writing of any changes to the information provided.

Signature of Parent/Guardian:

Date:

For office use only: Date received _____ Time received _____
(If submitted after 4pm on Thurs 5th November)